20/21 - Policy

**Tuition Assumption**

Your tuition reserves a weekly time slot and membership within the studio. You are agreeing and acknowledging your financial responsibility as well as the policy of the studio. Tuition is the total cost of lessons in a 12 month period according to the CMS calendar divided evenly among the 12 months (charter students see addendums).

Monthly Tuition Rates: $145 – 30 minute lessons \*

 $218 – 45 minute lessons

 $280 – 60 minute lessons

* \* 30 minute lessons are reserved for first year students and case-by-case scenarios.

Fees: New Student Studio Binder - $8.50 per student

 Continuing Student Studio Binder Printed Materials - $5

 Event Fee – Per event listed on the calendar

 Studio Recital Fee – $15 per student

Payment methods:

Cash, Check, PayPal, Credit Card

Carlisle music studio will cover the service fee for credit card transactions through the auto pay system.

A lesson will not be taught if it has not already been paid for. In this event the student will be sent home.

Families with 3 or more students will receive a 10% discount.

Charter students: Please see CHARTER ADDENDUM

**Cancellations/Makeups:**

Your tuition guarantees that the instructor will be prepared and present to teach each of the calendar lessons.

Because specific times are set-aside for specific students, a student who does not attend a lesson will simply miss the benefit of that lesson. I will then use that time or other times to plan for the student’s progress, locate materials, etc. Please be assured that your tuition pays for far more than the time spent with your child. There are no refunds or makeups unless the instructor is unable to teach the lesson.

Students who are ill should not come to piano lessons. CMS reserves the right to send a student home if they arrive sick. This includes a cough, fever, runny nose, or sore throat, etc. The option for a Zoom lesson, during their scheduled lesson time is possible, if the student is mildly ill. 24-hour notice is required for this to allow for time to set up for the zoom lesson.

There are no make-up lessons. Any lessons for last minute sickness (too sick for zoom lesson during regular lesson time) or for planned vacation will be scheduled during the summer vacation weeks in place of the missed lessons, up to 2 lessons.

**Termination**

Lessons are continuous and ongoing, effective as of the date of this Studio Policy. Student may terminate lessons for any reason. To terminate lessons, Students must provide at least one month advance written notice during which month the tuition has been paid in full. If the student does not provide on month advance written notice, the studio will charge one month tuition in full which the student is liable for, even if no lessons are provided during that month. Studio may also terminate lessons for any reason, at the sole discretion of the studio. If the studio terminates lessons, tuition will be pro-rated up to the last lesson taken and a refund provided if applicable.

**Calendar**

The calendar is marked each week for any of the relevant dates without lessons. The calendar has been paired with the public school district(s) calendar to, hopefully, match up with the student’s dates off from school. Deadlines for any events are marked on the calendar. Students will record their daily practice time on the calendar days each week.

**Programs & Performances:**

See PROGRAMS & PERFORMANCES addendum.

**Studio Environment**

**Students**

You are a welcome guest in the studio, so I ask that you come in without knocking or ringing the doorbell. Please enter quietly and allow time to wash your hands before the instruction begins. Respect other student’s lesson times by remaining quiet and not interrupting their lesson for any reason. The only rooms you should ever be in are the studio or the bathroom.

**Parents**

You are welcome to sit in the piano studio or wait in your car. There is also a park just down the street. The restroom is also available to you. For liability reasons, you and your student are allowed to utilize only the studio space during lesson times. It is extremely important that students are brought to the lesson in a timely fashion. Please make sure that your student makes it inside before leaving if you choose to drop off. Never assume that the studio is open other than your scheduled lesson time. Please respect my neighbors by **not** **honking your horn** when attending piano lessons. Please only park on the street. Please be on time to pick up your student.

The studio is designed to be a warm and inviting place of instruction. It is reserved for your child during their scheduled lesson time as a time that is positive and beneficial for both student and teacher.

**Expectations**

Students are expected to:

* Treat the studio, teacher, personnel, other students, and property respectfully.
* Bring required lesson materials and books to each lesson.
* Complete practice and written assignments.
* Keep informed of studio events by reading any newsletters and emails.

**Studio Tenure**

Due to the studio teaching hours allowing for only a certain number of students, tenure within the studio will be evaluated on a regular basis according to the following criteria:

* Student preparation and level of engagement
* Student and family adherence to policy (attendance, payments, etc.)

**Media Consent**

The studio has web page [www.carlislemusicstudio.com](http://www.carlislemusicstudio.com) as well as Facebook/Instagram. I also present at music teacher workshops or similar activities. Carlisle Music Studio requests permission in using you/your child’s image and video/audio recordings in publicity and marketing materials. By granting your permission, you understand that you/your child’s likeness could be used in various print, video, or online media. Please be assured that student’s identity will not be given by the studio.

I/we understand:

• That use of said media is exclusively intended for the promotion of Carlisle Music Studio

• That images and likeness of myself/my child may appear on the internet for an extended period of time;

• That there will be no financial or other remuneration for use of my/my child’s image or audio recordings;

• That Carlisle Music Studio is not responsible for any expense or liability incurred as a result of our participation.

**Waiver of Liability; Indemnification**

Parent and student herby waives, releases, discharges, and covenants not to sue studio, its owners, employees, agents or representatives (“releasees”) from any and all liability, claims, demands, losses, or damages arising out of, or related to, student’s participation in studio on-site or off-site lessons, events, or activities (“programs”), whether based in contract or tort.

Parent and student agree to indemnify, defend, and hold harmless the releasees from any and all claims, demands, losses, attorney’s fees, costs, liabilities, or damages against studio arising out of student’s participation in studio programs.

**Acknowledgment Release**

By signing this and/or registering for Carlisle Music Studio you agree to the terms and conditions of this studio policy as well as any addendums that apply to your student.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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